



BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: August 10, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

August 3, 2022

– Adopted & Approved

A. Lockett – Yes
A. Colvin - Yes
T. McCain – Yes

CLAIMS

Approval of Claims to be Paid on August 12, 2022

○ 110-1 – GENERAL FUND		\$188,657.28
○ 220-2 – LOCAL ROADS & S	\$2,860.00	
○ 220-4 – PARK DEPARTMENT	\$15,090.29	
○ 221-1 – PARK ATHLETICS	\$3,000.00	
○ 222-6 – COMMUNITY DEVEL	\$28,733.31	
○ 223-4 – UNSAFE BUILDING	\$4,111.99	
○ 242-7 – COMP COURT	\$290.00	
○ 249-1 – COVID-19 CDBG	\$7,567.00	
○ 249-3 – INFANT MORTALITY	\$1,670.00	
○ 253-5 – JOINT PS TRAIN	\$77,502.50	
○ 331-9 – FIRE CAP EQUIP	\$951.35	
○ 442-3 – CCI	\$15,886.00	
○ 444-5 – CONSOLIDATED AREA	\$21,178.67	
○ 444-7 – LAKEFRONT	\$4,632.48	
○ 444-8 – MIDWEST CENTER	\$6,796.95	
○ 445-5 – E LAKEFRONT TIF	\$1,400.00	
○ 890-3 – WCI/UCI BENEFIT	\$1,539.33	

SPECIAL REVENUE

\$193,209.87

- | | |
|------------------------------------|-------------|
| ○ 221-5 – AMBULANCE NON-R | \$7,400.91 |
| ○ 224-0 – PUBLIC SAFETY INCOME TAX | \$44,576.29 |
| ○ 242-9 – NEIG STABIL PRO | \$134.85 |
| ○ 660-7 – MARQUETTE PARK | \$4,406.17 |

TOTAL CLAIMS TO BE PAID

\$438,385.37

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Retirement Notice Re: Sgt. Jon Basaldua, CIN 1358. Sergeant Basaldua began his employment as a police officer for the City of Gary on September 23, 1997 totaling twenty-four (24) years of service. He resigned from his position effective July 29, 2022.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Request to Advertise – 2022 City Wide Street Resurfacing (Community Crossing Matching Grant 2022-1). Project for public bidding. The bid opening would be at the Board of Works special meeting on 8/19/2022.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE INNOVATION AND TECHNOLOGY DEPARTMENT

Contract with EVERBRIDGE, INC. to provide mass notification services to allow the City to communicate directly and immediately with residents of the City. The Contract provides for a 3 year term beginning immediately after full execution thereof and ending approximately July 31, 2025 (depending of final execution). Contractor shall be paid an amount not to exceed \$34,734.40 for year 1, and \$32,161.48 for each of years 2 and 3. Contractor will bill the City on an annual basis and each year's payment will be due at the beginning of that contract year.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FINANCE DEPARTMENT

Contract with John Grigsby Memorial Block Club/Kimberly Grigsby to serve as a recipient of a “Love Your Block” grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,200.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Grow America LLC to serve as a recipient of a “Love Your Block” grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,200.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Gary Grow Visions of Victory Garden Club to serve as a recipient of a “Love Your Block” grant. The term through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,400.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Marshalltown Unity Community, Inc. to serve as a recipient of a “Love Your Block” grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,500.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Decay Devils, INC. to serve as a recipient of a “Love Your Block” grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,100.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Carmencita Cass-McKee/City Cultivators to serve as a recipient of a “Love Your Block” grant. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,200.00, in a onetime lump sum payment.

– **Approved**

A. Lockett – Yes

A. Colvin - Yes
T. McCain – Yes

Contract with Design for Gary/Ivy Tech Community College to serve as a recipient of “Love Your Block” grant to be used to purchase supplies and tools to beautify the park at 4172 Maryland Street. The term is through December 31, 2022. Contractor shall be paid an amount not to exceed \$1,500.00, in a onetime lump sum payment.

– Approved

A. Lockett – Yes
A. Colvin - Yes
T. McCain – Yes

CORRESPONDENCE FROM THE HEALTH & HUMAN SERVICES DEPARTMENT

Contract with Liz Carpenter to provide services as a medical insurance clerk, coordinating the billing process with insurance companies for the Gary Health Department. The Contract provides for a 1-year term effective as of July 7, 2022 and ending approximately June 30, 2023. Contractor shall be paid at a rate of \$16.00 per hour. Additionally, the Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes
A. Colvin - Yes
T. McCain – Yes

Contract with Tekala Elzy to provide services as a medical assistant administering immunizations for the Gary Health Department. The Contract provides for a 1-year term effective as of July 18, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Twenty-Nine Thousand Six Hundred Fifty-Two Dollars (\$29,652.00) during the term of this Contract. The Contractor shall be paid at a rate of \$21.00 per hour. Additionally, the Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes
A. Colvin - Yes
T. McCain – Yes

Contract with Mark International, LLC to provide armed security services on an as needed basis for the Gary Health Department. The Contract provides for a 1-year term effective as of July 5, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Two Thousand Eighty Dollars (\$2,080.00) during the term of this Contract. The Contractor shall be paid at a rate of \$20.00 per hour.

– Approved

A. Lockett – Yes
A. Colvin - Yes
T. McCain – Yes

Contract with Jana Smith to provide services as a medical assistant administering immunizations for the Gary Health Department. The Contract provides for a 1-year term effective as of July 5, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Twenty-Nine Thousand Six Hundred Fifty-Two Dollars (\$29,652.00) during the term of this Contract. The Contractor shall be paid at a rate of \$21.00 per hour. Additionally, the Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Jana Smith to provide services as a medical assistant providing immunization quality assurance and reporting for the Gary Health Department. The Contract provides for a 1-year term effective as of July 5, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Four Thousand Nine Hundred Ninety-nine Dollars and Eighty Cents (\$4,999.80) during the term of this Contract. The Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Brandy Downs-Burnett to provide services as Program Coordinator for the Crisis CoAG Workforce in Schools clinic for the City of Gary Health Department. The Contract provides for a 1-year term effective as of July 1, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Twenty-Four Thousand Nine Hundred Sixty Dollars (\$24,960.00) during the term of this Contract. The Contractor shall be paid at a rate of Twenty Dollars (\$20.00) per hour. Additionally, the Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Brandy Downs-Burnett to provide services as Emergency Preparedness Coordinator for the City of Gary Health Department. The Contract provides for a 1-year term effective as of July 1, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Twenty-Eight Thousand Six Hundred Dollars (\$28,600.00) during the term of this Contract. The Contractor shall be paid \$1,100.00 bi-weekly. Additionally, the Contractor will be reimbursed for grant related, pre-approved travel related expenses.

– Approved

A. Lockett – Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Opening of NSP Bids – Property – 3651 Tyler Street

Total Bid – Eighteen Thousand Dollars - \$18,000.00

Contractor – Handyman Services

2461 Prospect St

Gary IN 46407

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Opening of Bids – Closed Gary Landfill Gas Collection and Control System Improvements Project

Total Bid – Four Million One Hundred Sixty-Two Thousand Dollars - \$4,162,000.00

Contractor – Thieneman Construction, Inc.

17219 Foundation Parkway

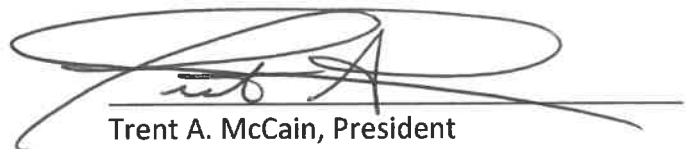
Westfield, IN 46074

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Board President McCain announced the Special Meeting on 8/19/2022

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on August 17, 2022.

A stylized signature in black ink, consisting of a large loop followed by a series of smaller, connected strokes.

Trent A. McCain, President

A signature in blue ink, written in a cursive style with a prominent initial 'A'.

Arlene D. Colvin, Vice President

A signature in black ink, written in a cursive style with a prominent initial 'A'.

Angela Lockett, Member